



Parks, Recreation & Waterfront Department – Parks Field Office

STREET TREE PLANTING APPLICATION

Please fill out and sign the application. Send to the address below. There is no fee for this program.

If you would like to get your neighborhood involved in having additional trees planted on your street, please give them a copy of this application and have them mail it to the address listed below.

Date _____ Applicant's Name _____
Planting Address _____ Cross Street _____
Mailing Address (if different) _____ City _____ Zip _____
Home Phone () _____ Work Phone () _____

Application Process/Planting Schedule: Street tree planting is performed throughout the year. Applications are processed as they are received. Due to the number of applications received, actual planting can take up to a year after an application is received.

Tree Species: The designated species to be planted on each street is selected by the Forestry staff. Neighborhood identity, mature size of trees, width of the parkway (growing space), overhead utility lines, traffic concerns and species diversification are considered in selecting an appropriate species. If a species has not been selected for a specific street, Forestry staff will be happy to work with the neighborhood in selecting a species.

Tree Planting Locations: Planting locations are determined by many factors including underground utilities (gas, water, sewer), streetlights, overhead wires and driveway locations. Any necessary concrete removal is included in the program. During the site inspection, planting locations will be marked with white paint marks and a notice will be dropped off listing the number of trees to be planted, species selection and approximate planting date.

By applying for a tree, the applicant:

- Understands and agrees to the conditions listed above;
- Understands that the tree is the property of the City of Berkeley and that pruning requires written permission from the City;
- Agrees to water the tree for at least two summers following the planting of the tree according to instructions provided by the City (approximately 20 gallons once per week).

Sign Here X _____

For office use only:

Date received _____ Section _____ Date entered in database _____